Knight Foundation School of Computing and Information Sciences Peer Evaluation Form

Professor: _____ **Evaluator** _____ **Date** _____

	Indicators of Effective Oral Communication	Level of Achievement					EVALUATOR'S SCORE (Circle One)
		1	2*	3	4**	5	
1	**Subject Knowledge:** depth of content, relevant support, clear explanation	Provides irrelevant or no support: explanation of concepts is unclear or inaccurate		Main points adequately substantiated with timely, relevant and sufficient support; accurate explanation of key concepts		Depth of content reflects thorough understanding of topic; main points well supported with timely, relevant and sufficient support; provided precise explanation of key concepts	**1 2 3 4 5**
2	**Organization:** Main points distinct from support, transitions, coherence	Lack of structure; ideas are not coherent; no transitions; difficult to identify introduction, body, and conclusions		Clear organizational pattern; main points are made clearly; smooth transitions differentiate key points		Effective organization well suited to purpose; main points are clearly distinct from supporting details; transitions create coherent progress toward conclusion	**1 2 3 4 5**
3	**Connection to Audience:** Needs & interest, demonstrates understanding	Topic seems irrelevant to audience needs and interests; no attempt made to connect to audience		Some relevance of topic to audience needs and interests; expresses an understanding of their target audience; some attempt to capture audience		Connection of topic to audience needs and interests is stated; captures audience's attention	**1 2 3 4 5**
4	**Delivery:** Eye contact, movement, voice, fluency	Reads speech; avoids eye contact; poor body language; poor voice quality; poor fluency (e.g., long pauses, poor pronunciation, excessive use of vocal fillers)		Unobtrusive use of notes; some eye contact made; body language supports key points; voice rate and volume allow audience to follow message; adequate fluency (e.g., clear pronunciation, few minimal pauses, some use of vocal fillers)		Inconspicuous use of notes; effective eye contact with audience; body language is dynamic, natural and comfortable; voice rate, pitch and volume is varied to maintain audience interest; high fluency (e.g., strong and confident delivery with purposeful pauses and few vocal fillers)	**1 2 3 4 5**

*Exhibits most characteristics of '1' and some of '3'
**Exhibits most characteristics of '3' and some of '5'